YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT GIRLS COLLEGE SEHORE
• Name of the Head of the institution	Dr. Suman Taneja
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07562224706
• Mobile no	9425650700
• Registered e-mail	heggcseh@mp.gov.in
• Alternate e-mail	iqacggcsehore@gmail.com
• Address	Bhopal Naka
• City/Town	Sehore
• State/UT	Madhya Pradesh
• Pin Code	466001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Barkatullah University Bhopal**
• Name of the IQAC Coordinator	**Dr. Jaya Sharma**
• Phone No.	**07562224706**
• Alternate phone No.	
• Mobile	**9977862071**
• IQAC e-mail address	**iqacggcsehore@gmail.com**
• Alternate Email address	**dr.kriparth@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.ggcsehore.in/page.php?pid=94
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.ggcsehore.in/page.php?pid=58

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**76.50**	**2007**	**10/02/2007**	**09/02/2012**
Cycle 2	**B**	**2.84**	**2013**	**05/01/2013**	**04/01/2018**
Cycle 3	**B**	**2.14**	**2021**	**08/02/2021**	**07/02/2026**

6.Date of Establishment of IQAC	**12/05/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**MPHEQIP**	**World Bank**	**2022**	**1170200**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Initiated online feedback system from students, teachers, parents, alumni and employees. 2.conduction of internal assessment 3. smart class teaching and use of ICT in teaching learning 4. organization on events of national importance 5. extracurricular activities organized Timely submission of AQARs and NAAC Accreditation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To create a proper virtual setup for academic development of students	Online classes, Google classroom teaching, virtual classes and e-content creation
To create e- content by faculty members	Two faculty members created e content and others were enrolled to learn and develop e content in coming years
To get the vacant posts filled to provide students better services	Vacancies of faculty members are coped up with new appointment, transfer etc.
To organised quality cultural events for the students and faculty members	We organised Youth Festival, Annual function
To give training to the staff regarding latest technological updates	Teaching as well as non teaching staff are motivated to use latest technologies and IQAC helps them practice for this.
To increase the research work	Research work still need to be strengthen
To get the fund from various organisations for research	The young faculty members are motivated to submit research proposals to various funding agencies
To acquire MoUs for institutional activates	One Mou has been done and others are in process
Feedback on curriculum and other facilities	Feedback collected, analyzed and action taken and feedback available on the website.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	03/01/2022

15. Multidisciplinary / interdisciplinary

- The College is affiliated to Barkatullah University Bhopal and it follows the University prescribed curriculum.
- The Vision of the College emphasises on Women Empowerment through Higher Education
- Our college is a Multidisciplinary College with Arts and Science streams. All the Departments of our college (English, Hindi, Managment, Urdu, History, Commerce, Political Science, Sociology, Economics, Home Science, Mathematics, Physics, Chemistry, Botany & Computer Science) are actively involved in strengthening the education system in accordance with the NEP,2020.
- Students are provided with high-quality teaching, research, and community engagement through online (During Corona Pandemic Disaster) and direct communication.
- Students are informed about the multidisciplinary courses offered online through SWAYAM, NPTEL, MOOC platforms.
- Various Enrichment Programs & Activities beyond classroom are organized regularly for students by various departments which includes seminars, workshops, special lectures, awareness programs, group discussions on important issues, Community Survey,
- Departmental Quiz, paper presentation by the students, Film/documentary show, Extempore Speech, Essay competition on relevant issues , various Cultural Competition, Annual Sports, Annual Social etc.
- Knowledge sharing by experts in various academic & non-academic fields is streamlined with special guest lectures in order to provide a holistic approach for the learners.

16. Academic bank of credits (ABC):

Academic bank of Credit (ABC) is the part of New Education policy 2020. It is suitable to students to choose the program on the basis of their interest and earn credit for that. Our College is affiliated to Barkatullah University Bhopal and thus we will adopt the ABC Policy as & when affiliating University will implement the Policy

17.Skill development:

- The college has initiated several Certificate/ diploma Courses for skill-enhancement of the students.These programs are from the Vivekanand Career Guidence Scheme and some are from IGNOU and SWAYAM.
- The college provide skill devlopment to students also through the vocational courses being run in the college like Organic Farmaing, Web Desinging, Digital Marketing , personality developent, Communicative English etc.
- Apart from the above courses, the college has NSS, Indoor/Outdoor sports, indore and outdoor gim facility and games.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers programmes on Hindi Literature which is based on a language that showcases rich literary and cultural heritage of India. The Undergraduate CBCS syllabus of NEP 2020 incorporates papers on Ancient and Modern Indian History, Political Thought, Education System, Classical Literature and Modern Indian Literature, Indian Philosophy etc to instill a sense of rootedness and pride among the students regarding rich traditions of Indian knowledge system. The use of Bengali language as a major mode of communication in the classroom enables the learners to understand the topics clearly.

- Our Students write their University Examination papers inHindi/English.
- To imbibe Indian art and Culture, College organizes various cultural activities, Annual Cultural Competition,Youth Festive for students where preference is given to Indian Culture and Traditions
- Our College always motivates the student and teachers to visit the Swayam Portal, e-PG Pathshala, NPTL, for various online courses.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- College has always strive for quality education by providing well-structured Academic Calendar, Class Timetable, University Exam Schedules, Students related Notices on the college Notice Board, classswise students Whatsapp group and college website.
- The course outcomes, program specific outcomes and Program outcomes for all courses have been framed and displayed on the college website.

- **Students of each Semester/year are made aware of the course outcomes, program specific outcomes and Program outcomes by the faculty members.**
- **Attainment of Programme outcomes and course outcomes are evaluated by the institution through students' performance in Internal Examinations, University final Semester/year –end Examinations result, Students Feedback & Student satisfaction Survey.**

20.Distance education/online education:

- **The college has Study centre Bhoj Open University (NSOU) which offers undergraduate & postgraduate courses through Distance mode.**
- **During New Normal, all Faculty members had taken online classes according to the Time-Table & providing necessary study materials**
- **The faculty members are also trained for preparing e-content for students**
- **Some faculty members have theri youtube channels through which they share their videos too.**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**9**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1925**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**612**

File Description	Documents
Data Template	View File

| 2.3

 Number of outgoing/ final year students during the year | **602** |

File Description	Documents
Data Template	View File

3.Academic

| 3.1

 Number of full time teachers during the year | **30** |

File Description	Documents
Data Template	View File

| 3.2

 Number of sanctioned posts during the year | **30** |

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**23**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**5.57773**
4.3 Total number of computers on campus for academic purposes	**45**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College ensures effective curriculum delivery through a well planned and documented process. The academic Calendar specifies suitable available dates for significant academic and other activities. IQAC also encourages the staff to timely update and display their teaching planners on the notice boards.

The staffs are made aware of the updates in the syllabus by circulars and are instructed to adhere to it.

The course consent of the syllabus is normally distributed into five units for each subject semester/yearly wise. It is ensured that teacher move from easy to difficult familiar to unfamiliar and at a face that is easy for learners to maintai

Teaching staff is also instructed to maintain a daily diary for topics thought and other activities performed by them on each day. The academic diary is monitored by the concerned Head of Departments and the Principal of the college.

Theory & Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by the Timetable Committee.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

We are governed by the department of Higher Education MP Bhopal and affiliated to the Barakatullah university Bhopal. We get the academic calendar by them for admission, examination and other activities. We strictly follow the instructions and notifications provided by the University. The institutions make sure to prepareTeaching planner, daily dairy of teachers and also give a proper follow up for the university time table for the conduct of examination. The conduct of continuous internal evaluation is done every year twice under yearly examination pattern and once in every

semester based system for post graduate courses, for the courses uner old system of education.

With the NEP 2020 the newly admitted studetns are to appear four times for their internal evaluation for UG courses and 3times for PG courses.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute integrates Moral Values and environment awareness education thorough its Foundation Course which is compulsory for every student to opt for. some of the details are as follows:

Hindi, English and Urdu literature syllabus covershuman values/moral values

Environmental Sustainability awarenessit is a compulsory paper for all the students of Ist year

under I year, II year and III Year syllabus for all students Botany/Zoology, students learn aboutConservation of Animals and plants

under the education of Commerce – Business Ethics & Professional Ethics are envolved

Sociology – Gender Values Economics

political Science: Human rights

The institute conducts various programs related to Human Rights to provide awareness among students like Voters Day Program, Blood Donation Camp, Swachha Bharat Abhiyan, Health Awareness programs, Tree plantation. Celebration of national festivals.

Environmental education is imparted them in general through the teaching and working environment of the college and also as another measure in the II Year foundation course it has been made a compulsory subject to be taught and examined. Workshops are organized and teacher also spread awareness during their classes.

Students are also motivated to participate in debates, speeches and discussion on issues relation to gender Sensitization, environment protecting, Plantation programs regularly organized by the NSS. Weaker students are identified and are given special attention to improving their performances.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

538

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	http://www.ggcsehore.in/page.php?pid=104
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may	**A. Feedback collected, analyzed**

be classified as follows	and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://www.ggcsehore.in/page.php?pid=311

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

796

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

196

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **At the time of inception into the programstudents enrolled in various disciplines are identified as slow and bright learners based on their 12th class marks.**
- **The continuous and comprehensive evaluation test conducted by**

- the teachers or each department, helps in identifying the slow and advanced learners.
- Special guidance sessions or extra classes are conducted tobridge the knowledge gap between the slow and the advanced learners. The instructor of the respective classes or sessions of UG extend the valuable support in classify the student with reports based on comprehensive test and observation.
- The tutors provide academic, personal and psychological support to the students.
- There is a carrier guidance cell which provides professional counseling; mentoring and academic advice to the slow and advanced learners.
- Extra classes, remedial classes are conducted for slow learners and the bright students are encouraged to give lectures/class teaching on topics of their choice. This practice helps the slow learners to improve subject knowledge and helps them to hold the peers.
- The teachers conduct group discussions, extra-curricular activities, debates, quizzes and seminars in their subjects and the slow and bright students are encouraged to take active part in them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1925	**30**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The college undertakesMentoring System with guardian teacher system.
- Student's academic performance and personal details are also

- maintained by the teachers.
- Students are taught with the mission that fosters a learning environment which nurtures exploration of various skills and critical thinking about the subject.
- The Institution usesproject work, group work, debates, seminars presentations ect for better undersatanding of subject.
- Educational trips, Special lecture programmes,Special lectures are arranged.
- The students are engaged in activity learning viz., community surveys, social work etc.
- Few departments have Post graduate course thus we are planning to adopt case study the PG programmes to create a problem solving attitude among students.
- The College organizes different activities like blood donation camp, flood relief activity, visiting old-age home, cleanliness programmes to inculcate values and social responsibilities among students.
- Students are encouraged to participate in college sports and cultural activities where they can show /exhibit their talents in variety of activities. It also foster the spirit of togetherness and leadership. Students are appointed as members of different departmental committees, and given responsibilities of them so that they develop organizational skills and abilities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The faculty members uses smart class rooms and adopt online/virtual teaching also.
- Teachers share important content with google class room too.
- Teachers enroll for online courses via swayam, NPTEL ect. themselves and also encourage students to get enrolled in such courses.
- E-Contents are prepared and shared with students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

274

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **The methods of internal assessment is based on the academic calander provided by the department of Higher Education M.P. bhopal. The frequency of assessment is also as per the academic calender.**
- **For transparency the evaluation is done by the faculty members and it is shown to the students even while parents meeting parents can also see the copies and reports / assignments submitted by their daughter.**
- **The time table is shared in advance with students and the assessment is done with the faculty members keeping the quality of assessment to its best.The students are also informed about their performance in the assesments and they are shown the answer copies also their signature are taken after they view it and if some corrections are required thery are done with mutual undersanding between the evaluator and examinee.Thus, the institution tries to make the mechanisme transparent and robust.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **The cionduct of internal examination is always shared with the students at least a week before to keep it time bound as per the academica calander.**
- **The examination papers are prepared by the respective faculty memberss and after the conduct of the examination the solution is done in the classess so that the students can check their progress and take necessary steps to improve their performance.**
- **The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners.**
- **With commencement of new session Class-Tests are scheduled to be held for the students.The schedule of Class-Tests continues till the end of the session.**
- **If the students express their difficulties in understanding the questions which were set in the Test, the questions and the topic on which such questions were set are discussed in the lecture-hour by the faculty member. The students are often suggested to write the answers again as home assignments.**
- **Grievences related to final examination are mainly dealt with the university level the college forwards theapplication form of the students whenever found required. Aslo the head of the institution and faculty members also interact and visit the university if required for students.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- **The programme and course outcomes are communicated to teachers and studetns as the syllabus adopted by the institution has**

- its stated outcome withing under NEP 2020.
- The programme are displaed on the institutional website also.
- The major source of details regarding the course outcomes are taken from the website of department of Higher Education M.P. Bhopal the copy of each subject is also shared with the studetns by their teachers with google classreoom, whatsapp and email as possible .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://highereducation.mp.gov.in/?page=JUL9t 1LHqftaDqryEIQFtq%3D%3D
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Programs run by institution have been framed by the University thus course objectives, course outcomes, and program specific outcomes mainly depend upon the university. With introduction of NEP 2020 the new syallabus and subject wise outcomes are available thus the institute tries to assess the outcome while regular classes are conducted. The program outcome is analyzed on basis of university result which is recorded in the college.
- Departmental result is prepared and analyzed for evaluation of program specific outcome.
- The evaluation of attainment of PO, PSO and CO is primarily made on the basis of the performances of the students in Continuous Comphrehensive Assessment conducted by the college.The knowledge and skills aimed for the course outcomes are assessed through the semester examinationalong with a process of continuous internal evaluation that includes home assignments, group discussions, seminar presentations, quizzes, etc., throughout the semester.
- Learning outcomes of the students are regularly monitored by the departments and appropriate remedial measures are taken for desired course outcomes. Moreover, departments assess the program specific outcomes after semester results and chalk out desirable interventions to achieve better outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

562

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.ggcsehore.in/page.php?pid=311

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Various activities are organized by the college from time to time for the all round development of the students, which help in

improving the cultural, academic talent of the girl students along with mental development. For intellectual development in the college seminars, workshops, guest lectures, webinars, entrepreneurship program, training program, lecture on placement opportunities, Trade Fair, etc. are organized.

apart from this, programs are organized for development in the cultural field, so that the girl students can enhance their inner talent.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There are some committees constituted in the college, which work on the sensitive issues of the society, programs are organized by these committees to make the students and social aware, In which programs

are organized in collaboration with government institutions and non-government institutions, in which programs like awareness rally, street play, poster making, rangoli, essay writing, speech competition etc. are organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

978

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate academic infrastructure which supports all of its facultie. the institute is spread over campus area of 6.1acre and built up area 34000 Square meters.

The college has smart class rooms and internet facilities for teaching and learning. Computer, LCD projector and Audio visual Aids are also available. Library of the college also enriches its reference books and text books for the students. All class rooms are well equipped with basic teaching facilities. The college is having one computer lab, four science labs, one home science lab.

For Co-curricular activities the institution has a common stage and open ground with sitting capicity more than 200 students. One multipurpose sports building is also available for students.

- Library: The library is having more than 27000 books and reference books for consultation of students and faculty members. Students and Faculty are taking benefits of E-Library in College. They are having account on N-List through which they get benefit of searching books and journals.
- Environmental friendly atmosphere with large space for garden is also available.
- Principal Room = 01
- Office & Departmental Rooms are available.

- **Proper sanitation facility is available at ground and at the first floor of the college.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a multipurpose sports hall in the college. Wrestling, Kabaddi, Judo, Badminton, Chess, Table Tennis are being played as indoor games. Except these there is facility of gymnasium for girls. Khokho, volleyball, athletics etc. are being played as outdoor games.Students regularly participate in inter college sports activities throughout the year under the supervision of sports teacher. Details of facilities is given in atteched pdf files.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`4.46203`

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

`Name of ILMS software - Soul`

`Nature of automation (fully or partially) - Partially Version - 2.0`

`Year of Automation - 2016`

`In the library 9 computers with 4 Mbps leased line, and Power backup facilities are available.`

`Students identification cards are prepared with uniqe barcode and the same are scanned to issue books.`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	`B. Any 3 of the above`

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.0788

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities including Wi-Fi to keep the teaching learning and administrative working in tune with the demand of institution. The college has internet connectivityof RAILTEL andJIO broadband connections. All the department are equipted with latest computers and internet. whenever

some updations is required the concerning deparment gives application to the head of the institution and it is resoved with the help of jan bhagidari fund.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.1157

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college is providing physical & academic & other support facilities as science laboratories, library, computer laboratory, home science laboratory, sports building, gymnasium hall etc. for all round development of students. The head of different departments keep an eye on proper utilization of these things by the students & faculty. Students and faculty are taking benefits of internet facilities in library every student has to make an entry in to the accession register at the library for each visit. There is a separate entry register for faculty. There are some rules for issuing books for faculties & students that are followed by everyone. Books and stationery are being provided for ST & SC students. We have smart class rooms through which students get benefited.

All equipments & grounds of sports are always maintained through janbhagidari fund to keep themin good condition.

The institute regularly maintans acadmic block, girls hostel, laboratories, girls common room and staff common room on priority basis.Water coolers for students have been arranged in each floor for the students to provide them clean & cool drinking water. College administration monitors all facilities from time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2391

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

338

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

338

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

145

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students playa very important role in various cultural, acadmicco-curricular and extracurricular activitiesorganisedduring the academic year. From last few years students council elections could

not take placedue to unavailabity of instructions from the department of higher education M.P. Bhopal. But this does not affect the involvement of students in the routine procedure of the instittution. The college committess prepared by the head of the institution does involve the names of students in each of them. Some students are voluntarily envovled and some are selected on the basis of their performance in various areas like acedemics , curriculare and extra currriculare activities.They involve themselves in activities of college i.e celebration of important days, awareness campaign etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

256

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association plays a vital role in institutes & development. In our college alumni association is working from 2016. Main objective of the association is to bridge the gap between the college & alumni. They have been responsible for keeping complete

track of alumni with their details, inform about the current changes & achievements of the institute.

Alumni association meetingstake place twice a year where decisions likefuture plans are discussed in the meeting. Along with the association meeting annual alumni meet is also organized at the institute level every year. During the interation alumni have highlighted the importance of current trends in the market & guided the students abouts the career opportunities in different fields. They also shared their personal experiences with students. Alumni fund is collected by all the students @RS . 50 per students and the same is used as per the decisions taken in the meetings of the Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institutionand the regular functioning of the college is in accordance with the same.At the beginning of the every academic year, different committees are formed and entrusted with responsibilities of various activities for smooth functioning of the College. Meetings of IQAC and Staff council are arranged from time to time. The Principal, by conducting the meetings, monitors the teaching-learning process. Also the monthly attendance and daily dairy of the teachers are checked by the principal. Besides, the teachers follow the instructions given by

the University and the department of higher education Madhya Pradesh Bhopal.

TheCommitteess analyzes the matterssuch as planning accurately for future, deploying all resources for execution, monitoring the entire process etc.

Vision:

To be established as a centre of excellence in the field of targeted qualitative education, research and also to utilize education for developing and empowering students as responsible citizen in order to make them active participants of the developing and decision making activities of society.

Mission:

1. To provide the opportunities to youth for qualitative education and research.
2. To develop skills and abilities in youth relating to professional and entrepreneurial world.
3. To provide an environment to youth that enhances their self confidence and personality development. It also targets towards developing research attitude, feeling of equality and patriotism.
4. An active participation in the field of social welfare and for developing a knowledgeable society

File Description	Documents
Paste link for additional information	http://www.ggcsehore.in/notices/e2a8ba91d421 58e2d1f35f79760e0667.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In accordance with the policy of decentralization adopted by the institute both teaching and nonteaching members are adequately represented in the all committees of the college and their opinions are sought in making and implementation of different policies.All committee meet on a regular basis and help to formulate and implement the strategic plans of the institution. The responsibilities are defined and communicated through face to face

meetings with the non-teaching staff members of the college as well as by notifications.To give someexamples showing practice of decentralization and participative management in the institution may be found under the admission committee, Purchase committee, IQAC, Finance committee, Management committee, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed the following are some steps taken in accordance-

1. Induction program was organized for newly admitted students of all classes.

2. In order to fulfill the plan of organization of National / International Seminar / Webinar / Workshop / Symposium the Institution organized following workshops and webinars -

- One Day Virtual Awareness Workshop on: Fundamentals of Cyber Security for the Youth
- Online and Offline Webinar on: Communication Skills - Need of Time
- Online and Offline Webinar on: Life Management Through Literature
- Seminar/Webinar on: Matdan ki anivaryta
- Online Webinar On: Importance of english for competitive exams
- National Seminar/Webinar On: Bhandar Kraya Prakriya: Viniyam avam Anuprayog
- One Week Online Workshop On: Research Methodology

3. The Institution addopet NEP 2020 and stared certificate and diploma courses with it also separete permission for fivecertificate courses is taken from Barkatullah University Bhopal.

4. Academic and co-curricular activites were recoreded properly by the in charge faculty member and communicted to the IQAC

5. Student Satisfactory survey and other online feedback forms were

prepared andcollected by IQAC.

6. special awareness lectures and activities were organised to spread prvention of Covid-19 also the vaccination drive was supported.

7. Education and industrial tours were arranged for studetns.

8 faculty members adopted online teaching as a parralal mode with offline and also used google classroom for content sharing . the use of whatsapp group too was a mode of enhancing communication between faculties and studetns.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative setup, functions of various bodies, service rules, procedures, recruitment, and promotional policies are followed as prescribed by the Department of Higher Education Madhya Pradesh Bhopal.

Grievance Redressal Mechanism:

The college has a prevention fromSexual Harassment Committee, Anti-ragging committee, Internal Complaint Committee and Disciplinary Committee for timely redressal of the student and the faculty grievances.

Student's direct access to authorities – Students can directly approach the Principal, the Mentors, and Head of the Departments to put up their grievances.

Student's suggestion Box – The student can put their complaints in written form in theboxes kept at different locations on the campus. The boxes are opened periodically and the authorities take

Open Discussion with employees - Primarily, the Principal, the head

clerk resolve the grievances of employees through open discussions and interactions.

Placement Cell:- Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off the campus.

The Alumni Association:The college has registered Alumni Association which actively contributes to better functioning of the college.

College Committees: Different committees play an important role in the execution of responsibilities and activities on the campus. It is through the committees, the college seeks decentralization of power structure.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College works effectively towards the overall development

ofteaching and non- teaching staffand for the progress of the college. The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency. As an state government institution all the welfare measures provided by the state government are implimented.The following welfare schemes are available in the college for teaching and non- teaching staff:

Casual Leave

Earned Leave

Study Leave: For Research work

Duty Leave: For Participation in Seminars, Conferences, and Workshops

Medical Leave

Maternity Leave

Child Care Leave

Paternity Leave

Employee Provident Fund Scheme

Preferential admission to the wards of employees in higher education department.

Medical Reimbursement: The faculty and staff members receive the medical expenses incurred from the state government. Such proposals are forwarded through the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching-staff:

Every academic year IQAC collects the API-PBAS forms as provided by the Deparment of Higher EducationMadhya Pradesh Bhapal,from all the faculty members. The faculty performance is assessed by the principal, and IQAC Coordinator, on the basis of API and PBAS forms and necessary action is taken for the improvement.

The teacher's performance appraisal forms consist of:

Category I: Teaching, Learning, and Evaluation Related Activities

Category: II: Professional Development, Co-curricular and Extension activities

Category: III: Research and Academic Contributions.

Evaluation by students - The college collects structural feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff:

Confidential Reports - The overall performance of the non- teaching staff within the campus is evaluated by the principal and confidential report is submitted to the department of higher education for the final evaluation. Only Fourth Class employee's CR are kept in the college itself.

Other informal means - Students suggestion box is another mechanism

that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their

suggestions are also considered to decide the promotional issuesand the aspect of transfer of the nonteaching staff from one department to another

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts external financial audits regularly. The college has a two-tier financial audit system.

External Audit- It is conducted by Chartered Accountant as per the instructions of Department of Higher Education M.P. and AGMP Gwalior may take audit

Audit objections are settled by the head clerks with necessary actions and the head of the institution monitors the same.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Optimum utilization of financial resources:

Following system is adopted by the college for the optimal utilization of resources;

The College invites requirements from all departments and accordingly prepares the budgetary plan.

Purchase Committee works on the details of the budgetary plan.

The Scheme in charge gives the details of the budget by considering financial resources and needs of the departments and presents it to the Principal.

The utilization of the sanctioned budget is monitored by the chairperson of the concerning committee and head clerk.

Final Audit monitors entire financial permissions and its appropriate utilization.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been very active towards achieveing its goal with continuiously working on the activities that lead to thequalitative

development of the institution.The meetings with staff members , students and other stakeholders are organised time to time offline and online. Proper records of all meetings are kept at IQAC. The best part of its efforts is the timely NAAC Assessment of the college. The IQAC Moniters regular acadmic activities like time table prepration, followup the regular time table of classes. On time conductin of internal assessments, university examination, prectical examination and record of results. It also moniters and encourages co-curricular activities to be organised in the institution for all round development of students. Feedback system is also maintained by the IQAC.

File Description	Documents
Paste link for additional information	http://www.ggcsehore.in/page.php?pid=322
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution arranges its staff council meetings and IQAC takes active part in it with the analysis of process, structure and also the methodologies of operations the result of various departments are discussed and the members suggests way to improve the same like a proper follow up of teaching planner is practices also the arrangement of extra classes are done. As far as the outcome is concened the institution has adopted (NEP) National Education Policy 2020 which has suggested new curriculum. The deparment of higher education bhopal has promptly worked towards it and has developed new syllabus. The institution has adopted the same and thus it incorporates the subject wise outcome for each paper being taught in the institution.

The IQAC sets up the target of preparing teaching planner according to the syllabus and time limit of each paper the teaching staff prepares their planners and get them duly signed by the head of the institution. The feedback on curriculam, regular conduct of classes and on teachers is taken from students by IQAC which helps to analysze the performace and make necessary improments whereever required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.ggcsehore.in/page.php?pid=104
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a specifically girls oriented college we are keen to provide the best available help to our students. Further extensive efforts are taken into account for the communal and artistic factors involved in gender-based exclusion and prejudice in the most diverse spheres of community and personal life. As majority of students are coming from nearby villages they face these issues at their homes and also in the society but the college tries to make them capable of handling such difficulties positively always.

The college shows gender sensitivity in providing facilities such as:

Awareness Programs and Lectures/Special Talks: The college organizes seminars/special talks on a regular basis in order to endorse social values such as gender equality, gender sensitivity and Highlights social problems such as women safety, dowry, women'shealth, and cybercrime and cyber security. Every year the college organizes various programmes for boosting the confidence of female faculty and students through initiatives such as Personality Development Camp, Yoga and Meditation Training Programme, International Women's Day etc.

Counseling:

The college provides academic, stress-related and personal counseling and guidance to students, in addition to these issues are regularly monitored by the mentors appointed to students (mentees) under the college Guardian Teacher Association (GTA)/ Mentor Mentees program.. The mentor interacts and supports the assigned mentees in resolving all their academic, personal and stress-related problems and issues.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

The waste collected in these dustbins is then collected by the local municipality which carries out its disposal and recycling according.

The liquid waste produced in college is laid out using a drain pipe which connects to the underground sewer canal at the local municipality. The liquid wastes generated in the chemistry laboratory are disposed of properly.

Solid Waste Management:

For the collection of regular solid waste (Dry and Wet) garbage bins are kept at different places on the campus and inlaboratories. For proper disposable of raw glass material and raw papers (Raddi) college has a proper system.

Liquid Waste Management:

Practical labs like Chemistry,Botany, Zoologyhave taken measures to ensure that all the chemicals are diluted before discarding in wash basin. Glassware used in the laboratory is washed and rinsed with least quantity of water and placed in the liquid waste container.

E-waste Management:

At present we have minimum e-waste management because we optimum use the electronic devices. If any electronic devices malfunction occurs we repair them by the professional technicians. We always try to take maximum utility out of every device that we have in our college. The cartridge of laser printer is refilled outside the college campus UPS batteries are recharged / repaired/ exchanged by the suppliers. Waste compact disk is used by the students for decoration and participation in competitions

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks	C. Any 2 of the above

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural activities are conducted from time to time in Government Girls College, Sehore, which mainly includes programs related to national festivals, spiecial festivals of Indian and some regional occations.

Cultural programs in the college on some special occasions including Republic Day Celebrations, Children's Day, Hindi Diwas, Road Safety Week, International Women's Day, Dr. AmbedkarJayanti, Gandhi Jayanti, AIDS Day, Quami Ekta etc. are organised.Quami Ekta celebration are organized for communal harmony and goodwill. The birth anniversary of Sardar Vallabhbhai Patel is celebrated to maintain sovereignty with national unity and integrity. In which national unity and integrity, sovereignty, without any discrimination are included. Under these activities studentsare made aware through drama, nautanki and poster making. Along with this, under the Amrit Mahotsav of Azadi, Dandi March, Cycle Rally and Essay Competition have been organized from time to time as per the instructions of the Government. Due to which the importance of freedom was to be explained among the students and common citizens. Colorful programs are organized on such occasions to bring a feeeling of togetherness and happiness among studetns. it is mainly done to introduce students to the regional and national importance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

in our instutituion to build the stronge feeling of nationalism we celebrate all the national fastivals, important national days and also the birth and death anniversories of our freedom fighters.

From time to time the college conducts such activities which are organized through NSS, IQAC and Red Cross. In these activities the focus is on creating values and encouraging students and employes to be loyal towords their dutys and responsibilities as dedicated citizens of India. We counduct programs onprohibition of alcohol, AIDS awareness, tree plantation, slogan writing, seminar, respect for elderly people, awareness campaign regarding Older Persons Day, Covid awareness, etc. as well as we are alsoorganizing some poster making activities, cultural activities through street plays that helps tomaintain tolerance and harmony.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.ggcsehore.in/page.php?pid=146
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To build a nation of youth who are noble in their attitude and morally responsible, the College organizes national festivals and birth/death anniversaries of Great Indian personalities. Mahatma Gandhi, Swami Vivekananda, Birsa Munda Jayanti, Subhash Chandra Bose Jayanti aresome of the popular personalities included in such programs.

On Independence Day and Republic Day, the college ceremoniously hoists the national flag in the presence of all staff members and students. Along with these, Voters day, Woman's Day, Environment Day, Teacher's Day is also celebrated by the staff members and

students. In the Youth Festival celebrations debates, songs, speech, rangoli competition are organized. Eminent personalities & social workers are invited on such occasions. We also organize in house competitions among the students on various topics and encourage students to participate in such competitions.

The College observes the following days regularly 12th January - National Youth Day - Swami Vivekananda, 26th January- Republic day, 28th February - National Science Day - Sir C V Raman, 8th March- International Women's day, 14th April- Dr. Ambedkar Jayanthi, 21st June - International Day of Yoga,15th August Independence day,, 5th September - Teachers Day - Dr. Sarvepalli Radhakrishnan, 24th September - NSS Day, 2nd October - Gandhi Jayanthi, , 1st December- International AIDS Day 10th December Human Resource Day and Alumni Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice: ICT integrationfor effective teaching learning

Information & Communications Technology (ICT) enabled teaching methodologies are being followed by the faculty members in class rooms as a complementary tool for teaching methods.

The use of multimedia teaching aids like, LCD projectors, smart classrooms and internet enabled computer systems are usually employed in classroom. ICT has helped to arrange sufficient number of books, journals, e-journals and e-books in the library. The research journals are available online and facility for accessing these journals is provided through N-list.

2. Title of the practice: Transparent internal evaluation system

With the implemetation of National Education Policy 2020 the number of intrnal assessments have incresed howerve it was also withthe yearly pattern and semester system used earlier, the collage has maintained its transparency regaridng the internal evaluation. The internal examination/ assessment time table with the syllabus involved are sharred with the studetns well in advance mostly as per the academic calender. The duration of examination is kept like main exams . The answer copies are shown to the students in the classroom and the points of improment are discussed.

File Description	Documents
Best practices in the Institutional website	http://www.ggcsehore.in/page.php?pid=250
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Girls College Sehore is affiliated to Barkatullah University Bhopal. It was established in the year 1984 with the vision of empowering women students coming from a very diverse social background.Majority of the students come from a very diverse social background.. The college shapes the learners into better citizens enriched with self confidence, perseverance, patriotism and humanity. It imparts holistic education and develops women folk as women leaders.

GGCS as a family has been vigorously following our mission and it has produced result by way of placement to many of our students in various areas. We have also succeeded in inculcating the spirit of national consciousness and to strengthen the spirit of service and sacrifice among our young generation.

Many of our students who have graduated from this college are academically enriched to be employed in many reputed schools asteachers. Some of them are appointed in government and private sector. Some have taken up the profession of Beauticians and Tailoring.We have been able to develop a sensitive and responsible youth force that has social commitments towards the larger section of the society. We are proud that our vision to utilize local demand with valuable human resource produced by this institute has borne fruit in creating a pool of environment conscious, socially

responsible citizens who remain spiritually bonded to the college throughout their life. This is a unique attribute distinctive to Government Girls College Sehore.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To start in new certificate courses in the college.
- To develop facilities related to project work and field work for the students.
- Strengthening curriculum based feedback.
- Application of information technology and new teaching pedagogies.
- To obtain the opinion of the students through Students Satisfactory survey.
- To conduct remedial classes for academic improvement and better examination results.
- To encourage the academic staff to acquire research projects from government and non-government funding institutions.
- To encourage teachers to register themselves as research guides and also to publish research papers in UGC care list journals.
- To Organize Extension Activities in nearby villages.
- To increase the number of seats available by admission in the college.
- To develop better learning facilities in the library.
- To make efforts to start various post graduate courses under science faculty in the college.
- To organize classes for the preparation of competitive examinations for the students.
- To make efforts for environment and energy audit.